

**Village of Millbrook**  
**Village Hall – Board of Trustees**  
**January 23, 2018 6:30pm**  
**Draft**

- 1. Open meeting** – Pledge of Allegiance
- 2. Administrative Business:**
  - a. Acceptance of Minutes – 1/9/2017
  - b. Budget adjustments
  - c. Re-Org policy: newspaper, bank, hwy services, conflict of interest form, official undertaking, designation of meetings – rules, advance notice of claims, mileage of allowance, etc....
- 3. New Business:**
  - a. Appointing Earl Meyers (2022) – ZBA member
  - b. Appointing Heather LaVarnway (2022) – PB member
  - c. Appointing Sarah Witt (2018) – Vital registrar
- 4. Department Reports:** (*first meeting of month only*)
  - a. FD/Rescue – Matthew Rochfort, Ted Bownas and Laurie Olsen
  - b. Police – OIC Jared Witt
  - c. Highway – Bob Collocola
  - d. Water/Sewer – Scott Osborne
  - e. Treasurer – Sarah Witt
- 5. Board Member Updates:**
  - a. Deputy Mayor - Joe Rochfort
  - b. Trustee Brian Hicks
  - c. Trustee Mike Herzog
  - d. Trustee Kyle Van DeWater
- 6. Mayoral updates**
  - a. General announcements
  - b. Need for upgraded/supportable GL software – Enhanced
  - c. Insert sent out in Water/Sewer bill
- 7. Public Comment:** (number of speakers will determine amount of time given to each speaker)
- 8. Executive Session** – personnel matter
- 9. Adjournment**
- 10. Auditing of Bills**